



TO: Parents
FROM: Jeri Look, LCHS Principal
DATE: December 4, 2020
RE: End-of-Semester and Semester Two Information

Parents,

Please read carefully to familiarize yourself with end-of-year information as well as semester two supply pick-up guidelines. You will also find details about optional finals and student learning preferences for next semester. If you have questions about any of this information, please do not hesitate to contact your student's counselor or the Principals' Office. Thank you all for your support of Limestone. Have a safe and happy holiday season.

IMPORTANT DATES FOR END OF SEMESTER

Tuesday, December 8	Release of Second Semester Student Learning Preference form on Skyward (Choosing In-person or Remote Learning; DUE – Monday, January 4, 2021, 3 PM)
Week of December 14	Regular schedule all week – Study Guides distributed
Monday, December 21	BLUE FINALS: Hours 1-4; Student Dismissal at 1:00 PM
Tuesday, December 22	WHITE FINALS: Hours 6-8; Student Dismissal at 11:40 AM

MONDAY, DECEMBER 21: Day 1 Final Assessments, BLUE FINALS

- 1 7:45 AM to 9:00 AM**
- 2 9:05 AM to 10:20 AM**
- 3 10:25 AM to 11:40 AM**
- 4 11:45 AM to 1:00 PM**

TUESDAY, DECEMBER 22: Day 2 Final Assessments, WHITE FINALS

- 6 7:45 AM to 9:00 AM**
- 7 9:05 AM to 10:20 AM**
- 8 10:25 AM to 11:40 AM**

PRE-ARRANGED STUDENT ABSENCES ON ASSESSMENT DAYS

Assessments will not to be administered early. Students who know in advance they will be absent from school on exam days must obtain a prearranged absence form from the Deans' Office. Each teacher will sign the form for the appropriate class period and inform the student when he/she can make up the Semester Assessment.

OPTIONAL FINAL

LCHS is making FINAL ASSESSMENTS optional this semester due to the pandemic and its impact on attendance and instruction.

- ✓ **Any student can choose to take final exams/assessments or not.**
- ✓ **Students may choose to take some finals but not others.**
- ✓ **Final exams can only help a student's grade.**
- ✓ **Encourage students to take finals, especially those that can raise grades.**

For students who do not take a course final, no grade will be entered in Skyward—the asterisk (*) in the Final Assessment column will remain. Any final assessment grade that results in a lower semester average will be marked as “no count” in Skyward. The assessment grade will appear in Skyward and on the report card, **but again, if it does not help the student's grade, it will not be figured into the semester grade.** The semester grade for students not taking finals will remain the course average after the last assignment for the semester is entered. Assignments from the end of the semester will be graded as soon as possible so that students can make informed decisions about finals. If a grade is not in, please contact the teacher. Please be aware that many end-of-semester assignments are projects or papers and do take longer to grade.

STUDENT ATTENDANCE DURING ASSESSMENT DAYS

- ✓ Please call your student in as absent for any hour that he/she is not taking a final and indicate. Your call tells us you are aware the final is not being taken.
- ✓ Teachers will mark students not present as absent, another reason why your contact is important.
- ✓ We will remove these absences later because attendance is not required, but as I said above, we want you aware that finals are not being taken.
- ✓ Please encourage your student to take any final that can raise a course grade. It is worth 20%.
- ✓ Students **can arrive and depart only once** on Final Assessment Days –
 - Example 1: Student arrives for 1st hour final; goes to 2nd hour for study hall (not taking final); takes 3rd hour final and then may leave for the day if not taking 4th hour final. Bus riders must stay and go to 4th hour if riding the bus home.
 - Example 2: Student only has her 3rd hour final; she arrives at 10:25 AM and leaves when the bell rings to end 3rd hour. This is fine.
 - Example 3: Student arrives for 1st hour, cannot leave for 2nd, and then return for 3rd.
 - PLEASE CONTACT US WITH QUESTIONS.

TEXTBOOK OBLIGATIONS

To avoid textbook obligations for any semester course, students must turn them in by the day of the final. Remote learners should return their texts on January 6, Remote Student Day for second semester.

INCOMPLETES

All student late work, including final assessments, should be completed by January 11, 2021, with the exception of assignments for students with long-term, medically-excused absences. For make-up work that can still be turned in after grades are posted, teachers will assign the grade of F and use the comment code that reads ***Make up work still needs to be completed.***

UPCOMING DATES for 2021

Tuesday, January 5, 2021
Wednesday, January 6, 2021

Teachers' Institute
Remote Supply Pick-up; transportation provided
(No Class for In-person Learners)

REMOTE PICK-UP BELL SCHEDULE

5th: 7:45 am to 8:05 am
1st: 8:08 am to 8:20 am
2nd: 8:23 am to 8:35 am
3rd: 8:38 am to 8:50 am
4th: 8:53 am to 9:05 am
6th: 9:08 am to 9:20 am
7th: 9:23 am to 9:35 am
8th: 9:38 am to 9:50 am

Thursday, January 7

DAY 1 Second Semester: BLUE DAY

Friday, January 8

DAY 2 Second Semester: WHITE DAY

Monday, January 11

Make-up Work is DUE

A complete schedule of Blue, White and Remote Days can be found on our website as part of our Return to Learn Plan.



Thank you for your support of Limestone Community High School
Happy and Healthy New Year to all of our Students & Families